

Coastal Quilters Guild Board meeting
Minutes
August 18th, 2016

6:30 PM President Linda Boynton De Sepulveda called the meeting to order.

Quorum:

Quorum is present.

Members present: Linda Boynton De Sepulveda, Carol Barringer, Linda Bird, Margaret Dear, Bonnie Epperson, Sue Kadner, Carole Kennedy, Mary Maxwell, Sue Orfila, Francine Smith, Mary Ringer, Darilyn Kisch

Approval of Minutes: Carole Kennedy

- The July 2016 general meeting minutes and the July 2016 board meeting minutes were approved. **MSC:** Epperson/Maxwell
- No business was conducted per e-mail.

Officer Reports:

Treasurer: Margaret Dear

- Treasurer's report and profit/loss statement as of July 31,2016 were reviewed.
- Discussion regarding "in kind" donations:

"In Kind" donations should be reflected in the budget so the chair person for the following year would know the actual expenditures in case those donations are not given in the following year. Mary Maxwell will provide a form for this purpose.

A separate column for "in kind" donations was discussed.

Those who donate should be sent a letter acknowledging "in kind" donations and this should be in the record for the following chairperson.

- The need for reimbursement forms for expenditures was discussed.
- Budget 2016 -2017

Linda asks that Committee Chairs use the worksheet provided to build their needed budget realistically and provide Margaret with the information so that she can finalize the budget.

Discussion:

ICONTACT program should go under membership.

BIZLAND should go under Webmaster and WEB as a line item.

The membership budget was discussed.

The Quilt Show budget and finances are tabled until the September meeting as there is not a representative at this meeting.

- SQUARES location: Margaret has two, Sue Kadner has one and Shirley Morrison has one for workshops.

Membership: Bonnie Epperson

There are 213 members. The membership budget was discussed. Bonnie will be creating a job description for the chair person of this committee.

Parliamentarian: Sue Orfila

- The refreshment chair position has not been filled.
- The Quilt raffle chair position is open and will be filled when the Opportunity quilt is completed.

Public Relations: Sue Kadner

- There have been very positive comments about the new brochure. Brochures are available at the general meetings.
- Linda received an e-mail from Aaron Sandlin who is the scheduler for Congresswoman Lois Capps. He would like information and photos of the quilt which hung in her Washington, D.C. office. Sue Kadner will contact Carol Boyce (who is collecting the facts from original quilters) for the information and send it to Linda who will give it to Mr. Sandlin. Linda's husband, Oscar, will be taking photos.
- Mayor Helene Schneider will issue a proclamation for the guild's quilt show.
- Sue Kadner sent information about the Carpinteria Valley Art's Center in an E-Blast. She will discuss E-Blast information at the next general meeting. Some members may have to change their status in order to receive all E-Blasts.

Committee Reports:

Programs:

Ranell Hansen will be speaking at the September meeting.

Workshops: Francine Smith

- Discussed the appropriate charge for a workshop which a guild member is leading. Francine will discuss with her committee and provide feedback at the board at the next meeting.
- All workshops for the next year have been scheduled and reminders have been sent.
- Currently, Goleta Valley Community Center can only be leased until December, 2017. There has been a contract extension so this may change.
- Margaret Dear will address insurance questions from Goleta Valley Community Center.

Speaker Liasion: Mary Maxwell

- Discussed taking local speakers to dinner as this is done for out of town speakers.
- Payment amount for guild member speakers was discussed. Margaret Dear will check the non-profit tax code for information on the dollar amount and report at the next meeting.

Quilt Show:

- Four cash boxes are need for the show. The guild has two. One is in the storage locker and the Door Prize committee has the other. In the past, Karen Pickford has borrowed them from her school.

Block of the Month: No report

Challenge Quilt: No report

Coast Lines Newsletter: Sue Kadner

Sue reports that Norah McMeeking is working with Bonnie Barber to condense the newsletter. Problems with downloading are being addressed.

Community Quilts: Carol Barringer

- Collected at the August meeting: 6 quilts and 10 cradle sets and 1 Christmas stocking. 50 cradle quilt sets were checked out. 85 cradle sets are finished. 175 sets of cradle quilts are needed. Community quilts members are being asked to make more.
- There was a request from Michelle Garbarino to make more heart pillows for the bypass cardiac patients. Nancy King provided 20 completed heart pillows and Carol is stuffing them.
- Quilt Show: The display for community quilts now needs a computer to run the slide show. Bonnie Epperson offered hers. This will be discussed further with Quilt Show committee.

Door Prizes: No report.

Library: No report.

Opportunity quilt: Sue Kadner

Sue shared a picture of what the opportunity quilt will look like. It will be made with batik materials. Each guild member will be asked to donate a fat quarter of batik material to the cause. Carol Fay will convene a group to make the blocks. The completion date is March 2017.

Refreshments: No report.

Satellite groups: Darilyn Kisch

A satellite spin off day is planned for Tuesday, October 18th for interested members. All members will be invited. Further information will be in the newsletter.

Webmaster: No report

Welcome/Sunshine: No report.

Old business:

Grant application: Sue Kadner

Discussed the Santa Barbara city grants to non-profits who have ways to promote Santa Barbara tourism for the off season. The guild did not apply for the grant this year as approval wouldn't have happened until the end of September. We may apply in 2017 and get it a year in advance for the 2018 quilt show.

SMILE & Amazon links: Sue Kadner

Sue passed out a presentation made to the Board in November, 2015, reported that an article ran in the December, 2015 newsletter describing the differences in the two programs and talked about the responses from members to the 2015 survey question about Amazon.

Bonnie Barber gave a demonstration at a General meeting.

Associates Program: connect to Amazon through the Guild's website; we can earn up to 15% but usually less. SMILE Program: can connect to Amazon directly; we can earn 0.5%. Sue will reprint the article in the October 2016 newsletter and discuss at the October general meeting.

Special quilts: Bonnie Epperson

Bonnie reports that the top for the Unity quilt is completed. The quilter should have it done before the quilt show.

Quilt stand mix-up:

This problem still has not been resolved. The Alzheimer's group will reconvene and find the stand for the owner.

New Business:

Sources of Donations:

CHUMASH: Linda will work on getting donations from the Chumash Indian Council.

The Santa Barbara Foundation will give donations.

All board members should be looking for donations in general from the community.

Workshop certificates:

A workshop certificate will be given to Carol Boyce for her extra contribution in taking pictures for the web site and coordinating the scrap table at the meetings. MSC: Epperson/Kennedy Committee chairs might recognize those who are contributing above and beyond their commitment.

30th Anniversary 2018:

Pending.

Communications:

Carol Barringer, Corresponding Secretary reports that she receives communication from other guilds and would like to share these with the general membership. It was suggested that they be put on the sign-in table and a permanent location for them should be found. Carol will mention this at the guild meeting when she does her Community Quilts report. It was also suggested to include the information in the newsletter.

Adjournment: 8:01PM

Respectfully submitted:

Carole Kennedy

Recording Secretary