

Coastal Quilters Board Meeting Minutes  
October 15, 2020

Note: This meeting was held online and was recorded.

The meeting was called to order at 2:02 PM by President Karen Pickford.

Members Present

Karen Pickford, Susan Bullington Katz, Bonnie Barber, Marcia Greiten, Sue Orfila, Nancy Butterfield, Sue Kadner, Darilyn Kisch, Diana Hamilton, Rochelle Schneider, Kika Hutchings, Rosana Swing, Mary Maxwell, Pamela Holst

Karen Pickford welcomed members to the meeting.

Approval of the Minutes Karen Pickford

Karen asked for a motion to accept the minutes of the September Board meeting. Susan Katz mentioned one misspelling of a name. The minutes were accepted with the correction. MSC Holst/Butterfield

Karen asked for a motion to accept the minutes of the September Guild meeting. The minutes were approved. MSC Schneider/Butterfield

Karen did not have a President's Overview.

Programs Susan Katz Director

Susan Katz, VP, announced that the October Coffee Break Spotlight is on Pamela Holst (corrected from the announcement last month). Pamela Holst said there will be Jack O 'Lanterns everywhere!

The October Coffee Break will include the Layer Cake presentations.

November will feature Tara Faughnan as our speaker for the Guild Meeting and she will give a class on "Color Interaction" on November 14. We have 12 sign-ups for the workshop. Break even for this workshop is 16 attendees. We had many more for the October workshop to more than make-up for any shortages this time.

There are no Coffee Breaks in November and December.

Susan thanked Bonnie Barber, Marcia Greiten, Nancy Butterfield and Sue Kadner for their work on Pay Pal, the eBlast and Instagram to help advertise our activities and ease our sign-up procedure.

Treasurer Marcia Greiten

The Balance Sheet and Profit and Loss were emailed by President Karen. For income, the CDs are only getting a small interest amount. New categories were added under Operating Expense to split up the Fees. In addition to the Admin/State/Bank Fees, Fees for Square and PayPal will be identified for future evaluation of profitability.

Following a question from Pam Holst about what the Guild is saving by having online lectures and workshops, President Karen will work with the Treasurer to help the membership understand how our income and expenses have changed, especially without the income from a Quilt Show.

Membership Sue Orfila

Sue reported that she has had inquiries about membership and has sent out information. She also reported that almost all of the directories have been given out. Many were picked up at the church at the library pickup time.

PR/Social Media/Fundraising Nancy Butterfield

Nancy asked whether we can track how much we are saving by not having to pay for the Church/Goleta rentals as well as speaker expenses (food, lodging, transportation). Marcia and Sue Kadner explained where that could be found in the budget (comparing what we budgeted and current expenses). Nancy also noted that she is still using social media when she has news and asked members to give her any items of interest they have.

Darilyn Kisch noted that the "locker sales" of fabric have been going very well. She inquired about turning in the payments to the treasurer. She and Marcia will work that out. She has added a day each week for locker shopping appointments. She encouraged members to make an appointment to shop.

Axxess Books Sue Kadner

Sue mentioned the many uses of the Axxess book. We have sold two so far. She encouraged members to take advantage of the opportunity.

Workshops Diana Hamilton

Diana announced that we have 12 (subsequently corrected to 14) sign-ups for the coming workshop and it has been opened to people outside of our membership. Karen mentioned that the Workshop Coordinator job description has changed in light of the pandemic and thanked Diana for adjusting.

Corresponding Secretary Rochelle Schneider

Rochelle announced that Carol Boyce was injured in a fall. She sent a card. Rochelle received an email through our website from a local person who has a Featherweight Sewing machine for sale. She was encouraged to put an article in the Newsletter.

Coastlines Editor Shelly Dixon (via Karen Pickford)

Articles are due Sunday, October 18.

Other Issues of Importance

Community Projects Darilyn noted that we are selling lots of fabric and we still have lots of fabric! She encouraged members to make an appointment to see what we have available. They have shopping times twice per week. The sale has been noted in Facebook and that is one of the sources of donated fabric. Call Darilyn for an appointment. Donations are coming from many sources.

Block of the Month Kika Hutchings --The Blocks of the Month were won by Marcia Greiten.

SCCQG Rosana Swing (and Karen Pickford)—noted that the organization is now holding meetings for groups by role—President, Secretary, etc. Karen and Nancy Butterfield will attend the next meeting.

Held for future meeting: Guild Brochure, Satellite Groups

Adjourned: 3:38 PM

Respectfully submitted (electronically)

Mary Maxwell, Recording Secretary

# Coastal Quilters Guild, Inc

## BALANCE SHEET

As of September 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking - CommWest #xxxx979	0.00
Checking - CommWest#XXXX342	15,563.76
<b>Total Bank Accounts</b>	<b>\$15,563.76</b>
Other Current Assets	
CD-119804-CommWest	0.00
CD-120100-Comm West Bank	6,546.19
CD-124100-Comm West Bank	7,691.99
<b>Total Other Current Assets</b>	<b>\$14,238.18</b>
<b>Total Current Assets</b>	<b>\$29,801.94</b>
<b>TOTAL ASSETS</b>	<b>\$29,801.94</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Total Liabilities</b>	
Equity	
Opening Balance Equity	0.00
Restricted Funds	0.00
Unrestricted Net Assets	25,067.12
Net Income	4,734.82
<b>Total Equity</b>	<b>\$29,801.94</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$29,801.94</b>

**Coastal Quilters Guild, Inc**  
**Profit and Loss by Month**  
 July - September, 2020

	Jul 2020	Aug 2020	Sep 2020	Total	Budget	
<b>Income</b>						
Amazon.com Smile	0.00	14.02	0.00	14.02	100.00	-85.98
Donations Income	0.00	0.00	0.00	0.00		
Member Donations - Unrestricted	841.00	206.00	48.00	1,095.00	1,500.00	-405.00
Member Donations--Special	50.00	190.00	95.00	335.00	200.00	135.00
<b>Total Donations Income</b>	<b>\$ 891.00</b>	<b>\$ 396.00</b>	<b>\$ 143.00</b>	<b>\$ 1,430.00</b>		
Membership Dues	1,840.00	1,400.00	520.00	3,760.00	7,400.00	-3,640.00
Newsletter & Directory Mailing	0.00	0.00	0.00	0.00		
Mailing Directories	22.00	16.00	10.00	48.00	70.00	-22.00
Mailing Newsletter	45.00	45.00	45.00	135.00	180.00	-45.00
<b>Total Newsletter &amp; Directory Mailing</b>	<b>\$ 67.00</b>	<b>\$ 61.00</b>	<b>\$ 55.00</b>	<b>\$ 183.00</b>		
Special Events Income	0.00	0.00	0.00	0.00		
Mask Making Project Sales	1,087.62	0.00	0.00	1,087.62	1,000.00	87.62
Opportunity Quilt Income	200.00	20.00	0.00	220.00	500.00	-280.00
<b>Total Special Events Income</b>	<b>\$ 1,287.62</b>	<b>\$ 20.00</b>	<b>\$ 0.00</b>	<b>\$ 1,307.62</b>		
Workshops Income	0.00	420.00	1,190.00	1,610.00	4,600.00	-2,990.00
<b>Total Income</b>	<b>\$ 4,085.62</b>	<b>\$ 2,311.02</b>	<b>\$ 1,908.00</b>	<b>\$ 8,304.64</b>		
<b>Gross Profit</b>	<b>\$ 4,085.62</b>	<b>\$ 2,311.02</b>	<b>\$ 1,908.00</b>	<b>\$ 8,304.64</b>		
<b>Expenses</b>						
Committee Expenses	0.00	0.00	0.00	0.00		
Challenge	0.00	21.80	105.00	126.80	200.00	-73.20
Community Projects	0.00	0.00	259.80	259.80	1,400.00	-1,140.20
<b>Total Committee Expenses</b>	<b>\$ 0.00</b>	<b>\$ 21.80</b>	<b>\$ 364.80</b>	<b>\$ 386.60</b>		
Membership Expense	0.00	0.00	0.00	0.00		
Directory/Brochures, Copies & Software	0.00	0.00	198.45	198.45	600.00	-401.55
<b>Total Membership Expense</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 198.45</b>	<b>\$ 198.45</b>		
Newsletter Expense	0.00	0.00	0.00	0.00		
Copies	12.57	11.83	12.57	36.97	180.00	-143.03
<b>Total Newsletter Expense</b>	<b>\$ 12.57</b>	<b>\$ 11.83</b>	<b>\$ 12.57</b>	<b>\$ 36.97</b>		
Operating Expense	0.00	0.00	0.00	0.00		
Dues and Subscriptions	0.00	149.90	0.00	149.90	200.00	-50.10
Fees Admin/State/Bank	0.00	0.00	45.00	45.00	150.00	-105.00
Fees PayPal/ Square	3.10	14.48	26.29	43.87	150.00	-106.13
Insurance	0.00	0.00	604.50	604.50	540.00	64.50
PO Box & Postage	55.00	0.00	0.00	55.00	200.00	-145.00
SCCQG	0.00	0.00	40.00	40.00	400.00	-360.00
Storage	885.00	0.00	0.00	885.00	3,540.00	-2,655.00
Treasurer	215.00	0.00	118.83	333.83	300.00	33.83
<b>Total Operating Expense</b>	<b>\$ 1,158.10</b>	<b>\$ 164.38</b>	<b>\$ 834.62</b>	<b>\$ 2,157.10</b>		

	Jul 2020	Aug 2020	Sep 2020	Total	Budget	
<b>Programs</b>	0.00	0.00	0.00	0.00		
<b>Coffeebreak Programs</b>	200.00	100.00	200.00	500.00	1,000.00	-500.00
<b>Lecture Fee</b>	0.00	0.00	500.00	500.00	2,950.00	-2,450.00
<b>Rent - GVCC</b>	0.00	-560.00	0.00	-560.00	650.00	-1,210.00
<b>Workshop Fee</b>	0.00	0.00	400.00	400.00	3,600.00	-3,200.00
<b>Total Programs</b>	<b>\$ 200.00</b>	<b>-\$ 460.00</b>	<b>\$ 1,100.00</b>	<b>\$ 840.00</b>		
<b>Quilt Show</b>	0.00	0.00	0.00	0.00		
<b>Facility Charges Showground</b>	0.00	0.00	-500.00	-500.00	0.00	-500.00
<b>Total Quilt Show</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>-\$ 500.00</b>	<b>-\$ 500.00</b>		
<b>Sales Tax</b>	60.00	0.00	0.00	60.00	60.00	0.00
<b>Special Events Expense</b>	0.00	0.00	0.00	0.00		
<b>Mask Project</b>	28.48	0.00	154.07	182.55	100.00	82.55
<b>Opportunity Quilt</b>	0.00	218.54	0.00	218.54	500.00	-281.46
<b>Total Special Events Expense</b>	<b>\$ 28.48</b>	<b>\$ 218.54</b>	<b>\$ 154.07</b>	<b>\$ 401.09</b>		
<b>Total Expenses</b>	<b>\$ 1,459.15</b>	<b>-\$ 43.45</b>	<b>\$ 2,164.51</b>	<b>\$ 3,580.21</b>		
<b>Net Operating Income</b>	<b>\$ 2,626.47</b>	<b>\$ 2,354.47</b>	<b>-\$ 256.51</b>	<b>\$ 4,724.43</b>		
<b>Other Income</b>						
<b>Interest Income</b>	3.39	3.50	3.50	10.39	50.00	-39.61
<b>Total Other Income</b>	<b>\$ 3.39</b>	<b>\$ 3.50</b>	<b>\$ 3.50</b>	<b>\$ 10.39</b>		
<b>Net Other Income</b>	<b>\$ 3.39</b>	<b>\$ 3.50</b>	<b>\$ 3.50</b>	<b>\$ 10.39</b>		
<b>Net Income</b>	<b>\$ 2,629.86</b>	<b>\$ 2,357.97</b>	<b>-\$ 253.01</b>	<b>\$ 4,734.82</b>		

Monday, Oct 12, 2020 02:46:52 PM GMT-7 - Cash Basis