

CQG Board Meeting  
4/22/21 Agenda -2:00 p.m.  
Virtual

Present: Susan Bullington Katz, Nancy Butterfield, Mary Maxwell, Marcia Greitin, Pamela Holst, Sue Orfila, Susan Kadner, Karen Pickford, Rosana Swing, Bee Saunders, Sue Wuertz, Darilyn Kisch, Bonnie Barber, Diana Hamilton, Rochelle Schneider

The meeting was called to order at 2:03 PM by Karen Pickford.

Karen introduced Susan Katz who noted that all is going well. Jenny Bowker, Kathy Doughty, and Jan Kingwell will be doing presentations at upcoming meetings. We are fortunate to be able to bring in so many good speakers. We planned six special guests for the year but with Zoom - and without fees for transportation and lodging - we can bring in speakers from all over the world. Instead of a May workshop, we will feature the All Star Sampler Platter, three hours each Saturday and Sunday, May 22-23, via The Global Quilt Collection. The Guild paid \$75 for access so that all Guild members can enjoy it for free.

She told of the coming activities:

Jenny Bowker, Jan Kingwell, the All Star Sample Platter and Kathy Doughty

- The March Board meeting minutes were approved as corrected. **MSC:Butterfield/Holst**  
The March General Meeting minutes were approved. **MSC:Butterfield/Greitin**
- Karen Pickford, President - Overview & announcements: none
- Susan Katz-Program Director - Programs Update & Coffee Breaks

Susan noted that all is going well. Jenny Bowker, Kathy Doughty, and Jan Kingwell will be doing presentations at upcoming meetings. We are fortunate to be able to bring in so many good speakers. We planned six special guests for the year but with Zoom - and without fees for transportation and lodging - we can bring in speakers from all over the world. Instead of a May workshop, we will feature the All Star Sampler Platter, three hours each Saturday and Sunday, May 22-23, via The Global Quilt Collection. The Guild paid \$75 for access so that all Guild members can enjoy it for free.

- Marcia Greiten, Treasurer - Treasurer's reports

The original document sent was the wrong one. A correct one was sent subsequently. Marcia reported on our finances. We are doing well. The Guild sale at St. Andrews went well. We paid for a liability insurance certificate through SCCQG. It will also apply to meetings if we have them at the church. We had a lot of Square sales at our fabric sale. The sales were approximately half cash and half credit card. The largest sales were on the first day--more via cash on day two and three.

- Sue Orfila, Membership - Membership report

For the first time this year we do not have any new members.

Sue shared proposed standing rules for non-members who join mid-year. Currently we do not include the name of members who have not renewed by the time of printing the Handbook. Several ideas were discussed. There will be two membership forms: current and new.



Sue Orfila made the following motion: New members requesting membership in the Guild between January 1 and June 30 will pay half of the annual Membership dues, or an amount set at the discretion of the Board. **MSC:Orfila/Greitin**

- Nancy Butterfield - PR/Social Media/Fundraising Reports

People have been coming to the door with completed post cards. We have received 141 post cards and given out supplies for many more. She would like people to return the completed cards by May 1 so we have them in June for sale. Private sales are being made and that is OK. \$5.00 each and \$5 for 20. She has spent about \$150 so far for supplies. She told about a client asking for post cards made from some left-over blocks. She made \$50 for the Guild. She is using the Dictionary of American Quilt Blocks to do research on some of our donated antique quilts.

- Diana Hamilton, Workshops

The last workshop had 18 paying attendees.

- Rochelle Schneider, Corresponding Secretary - Special correspondence  
No report

- Sue Wuertz, Parliamentarian re: Election Committee:

Karen noted that we really need people to fill the unfilled committee chairs. We still need people for the following positions: Newsletter layout person, Challenge, Community Projects

Ballots will be sent to Carol Hart. Sue Kadner will notify Sue Wuertz when the ballots are ready. Sue Wuertz will do the collating and mailing.

#### Zoom Discussion

There was an ongoing discussion of the possible use of our Zoom account by satellite groups. Susan Katz noted that the current committees for workshops, meetings and Coffee breaks use the account a great deal during the week. Adding the satellite groups might not work. She mentioned the possibility of the Guild holding some kind of meeting/get-together, etc. on an occasional Saturday each month. The Zoom committee can discuss this and bring back to the Board.

Karen noted that the Guild does not have to provide extra weekend meetings for Guild members. She also mentioned that Satellites might want to get their own accounts. Marcia suggested that the tech team/Zoom committee might offer some training to help satellites set up their own accounts.

- Tami Knudson - Coastlines Editor  
Articles for the newsletter are due this coming Sunday. April 25.

#### Committee Reports

- Community Projects - and Sale.

We earned almost \$4500. There were general public as well as Ranell's adult ed sewing class members who attended. Darilyn thanked all of the people (including husbands) who helped. Nothing was thrown away. Some leftover fabric was given to Alpha Thrift and Art From Scrap, bags of scraps went to Direct Relief, and Girl Scouts



for dog beds. Three tubs of fabric were taken back to the locker. She also thanked the church for being enthusiastic about having us and we sent a donation. To the church. Parents who were picking up their kids and members of Ranell's class were told about the Guild. Members noted that it was nice to see "half-a face" of friends and to shop amongst friends.

- Block of the Month—Kika Hutchings- no report
- SCCQG

Rosanna reported about "meet the teachers" via Zoom. There were almost no duplicate teachers with the Global Quilt Connection list.

- Website expenses--Sue Kadner for Bonnie Barber

We are paying Bizland \$240/year for membership, domain name and site backup and restore. Bonnie got the price for three years for the price of two. We are saving about \$280. There are two issues with the web host. The problem: some files on the website had some malware. That has been fixed, but there are still some concerns. We realized that we need security software. Will need \$235 over what is budgeted. The next two years will be back to the expected amount.

Meanwhile, if members cannot get into the site they should use the full address- [www.coastalquilters.org](http://www.coastalquilters.org). Members should change their bookmarks to include the "www."

- Challenge-Bee Saunders

Bee suggested that we may need more money for prizes. The current budget is \$250. A suggestion was made that Vouchers for classes be given. It was noted that when we give out vouchers we have to keep track and number them and keep a list of who gets them. Bee suggested \$50 for first place and \$25 for three others. It was noted that fabric stores are now open and they will possibly match our expenses.

Bee has figured out a way to use Google Docs for submission of entries. Email will be accepted for those who do not use Google.

The meeting was adjourned at 3:03 PM.

Respectfully submitted (electronically),

Mary Maxwell, Recording Secretary

Approved May 20, 2021 Board Meeting



# Coastal Quilters Guild, Inc

## Balance Sheet

As of March 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
CD-120100-Comm West Bank	6,555.60
CD-124100-Comm West Bank	7,703.05
Checking - CommWest #xxxx979	0.00
Checking - CommWest#XXXX342	15,124.03
<b>Total Bank Accounts</b>	<b>\$29,382.68</b>
Other Current Assets	
CD-119804-CommWest	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$29,382.68</b>
<b>TOTAL ASSETS</b>	<b>\$29,382.68</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Total Liabilities</b>	
Equity	
Opening Balance Equity	0.00
Restricted Funds	0.00
Unrestricted Net Assets	25,067.12
Net Income	4,315.56
<b>Total Equity</b>	<b>\$29,382.68</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$29,382.68</b>



## Coastal Quilters Guild, Inc

### Profit and Loss by Month: July 2020 - March 2021

Income	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Total	Budget
Amazon.com Smile	0.00	14.02	0.00	0.00	19.42	0.00	0.00	26.00	0.00	59.44	100
Donations Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Member Donations - Unrestricted	841.00	206.00	48.00	10.00	3.00	0.00	0.00	30.00	0.00	1,138.00	1,500
Member Donations--Special	50.00	190.00	95.00	0.00	0.00	0.00	0.00	0.00	0.00	335.00	200
<b>Total Donations Income</b>	<b>\$ 891.00</b>	<b>\$ 396.00</b>	<b>\$ 143.00</b>	<b>\$ 10.00</b>	<b>\$ 3.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 30.00</b>	<b>\$ 0.00</b>	<b>\$ 1,473.00</b>	
Fabric Sale	0.00	0.00	0.00	1,407.00	1,327.00	524.00	0.00	0.00	0.00	3,258.00	
Membership Dues	1,840.00	1,400.00	520.00	280.00	120.00	0.00	120.00	160.00	80.00	4,520.00	7,400
Newsletter & Directory Mailing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mailing Directories	22.00	16.00	10.00	6.00	4.00	0.00	6.00	0.00	0.00	64.00	70
Mailing Newsletter	45.00	45.00	45.00	30.00	30.00	0.00	0.00	0.00	0.00	195.00	180
<b>Total Newsletter &amp; Directory Mailing</b>	<b>\$ 67.00</b>	<b>\$ 61.00</b>	<b>\$ 55.00</b>	<b>\$ 36.00</b>	<b>\$ 34.00</b>	<b>\$ 0.00</b>	<b>\$ 6.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 259.00</b>	
Special Events Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Axxess Book Income	0.00	0.00	0.00	0.00	0.00	0.00	148.20	0.00	61.75	209.95	1,000
Mask Making Project Sales	1,087.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,087.62	500
Opportunity Quilt Income	200.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.00	
<b>Total Special Events Income</b>	<b>\$ 1,287.62</b>	<b>\$ 20.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 148.20</b>	<b>\$ 0.00</b>	<b>\$ 61.75</b>	<b>\$ 1,517.57</b>	
Workshops Income	0.00	420.00	1,190.00	730.00	50.00	800.00	590.00	110.00	145.00	4,035.00	4,600
<b>Total Income</b>	<b>\$ 4,085.62</b>	<b>\$ 2,311.02</b>	<b>\$ 1,908.00</b>	<b>\$ 2,463.00</b>	<b>\$ 1,553.42</b>	<b>\$ 1,324.00</b>	<b>\$ 864.20</b>	<b>\$ 326.00</b>	<b>\$ 286.75</b>	<b>\$ 15,122.01</b>	
<b>Gross Profit</b>	<b>\$ 4,085.62</b>	<b>\$ 2,311.02</b>	<b>\$ 1,908.00</b>	<b>\$ 2,463.00</b>	<b>\$ 1,553.42</b>	<b>\$ 1,324.00</b>	<b>\$ 864.20</b>	<b>\$ 326.00</b>	<b>\$ 286.75</b>	<b>\$ 15,122.01</b>	
<b>Expenses</b>											
Committee Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Challenge	0.00	21.80	105.00	0.00	0.00	0.00	0.00	0.00	0.00	126.80	200
Community Projects	0.00	0.00	259.80	0.00	0.00	0.00	0.00	0.00	0.00	259.80	1,400
<b>Total Committee Expenses</b>	<b>\$ 0.00</b>	<b>\$ 21.80</b>	<b>\$ 364.80</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 386.60</b>	
Membership Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Directory/Brochures, Copies & Software	0.00	0.00	198.45	0.00	181.13	0.00	0.00	0.00	0.00	379.58	600
<b>Total Membership Expense</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 198.45</b>	<b>\$ 0.00</b>	<b>\$ 181.13</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 379.58</b>	
Newletter Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Copies	12.57	11.83	12.57	30.36	0.00	14.09	13.75	13.39	13.39	121.95	180
Postage	0.00	0.00	0.00	0.00	0.00	0.00	85.85	0.00	0.00	85.85	120
<b>Total Newsletter Expense</b>	<b>\$ 12.57</b>	<b>\$ 11.83</b>	<b>\$ 12.57</b>	<b>\$ 30.36</b>	<b>\$ 0.00</b>	<b>\$ 14.09</b>	<b>\$ 99.60</b>	<b>\$ 13.39</b>	<b>\$ 13.39</b>	<b>\$ 207.80</b>	



	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Total	Budget
Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dues and Subscriptions	0.00	149.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149.90	200
Fees Admin/State/Bank	0.00	0.00	45.00	25.00	0.00	0.00	0.00	0.00	0.00	70.00	150
Fees PayPal/ Square	3.10	14.48	26.29	15.84	1.40	21.00	11.20	4.72	5.39	103.42	150
Insurance	0.00	0.00	604.50	0.00	0.00	0.00	0.00	0.00	35.00	639.50	540
PO Box & Postage	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	200
SCCQG	0.00	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	400
Storage	885.00	0.00	0.00	885.00	0.00	0.00	885.00	0.00	0.00	2,655.00	3,540
Treasurer	215.00	0.00	118.83	0.00	0.00	0.00	0.00	0.00	0.00	333.83	300
WebSite & Computer Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	59.99	0.00	59.99	300
<b>Total Operating Expense</b>	<b>\$ 1,158.10</b>	<b>\$ 164.38</b>	<b>\$ 834.62</b>	<b>\$ 925.84</b>	<b>\$ 1.40</b>	<b>\$ 21.00</b>	<b>\$ 896.20</b>	<b>\$ 64.71</b>	<b>\$ 40.39</b>	<b>\$ 4,106.64</b>	
Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coffeebreak Programs	200.00	100.00	200.00	100.00	0.00	0.00	0.00	135.14	100.00	835.14	1,000
July & December Programs	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	60.00	0
Lecture Fee	0.00	0.00	500.00	350.00	400.00	0.00	500.00	568.00	0.00	2,318.00	2,950
Rent - GVCC	0.00	-560.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-560.00	650
Workshop Fee	0.00	0.00	400.00	300.00	800.00	0.00	800.00	700.00	0.00	3,000.00	3,600
<b>Total Programs</b>	<b>\$ 200.00</b>	<b>-\$ 460.00</b>	<b>\$ 1,100.00</b>	<b>\$ 750.00</b>	<b>\$ 1,200.00</b>	<b>\$ 60.00</b>	<b>\$ 1,300.00</b>	<b>\$ 1,403.14</b>	<b>\$ 100.00</b>	<b>\$ 5,653.14</b>	
Quilt Show	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facility Charges Showground	0.00	0.00	-500.00	0.00	0.00	0.00	0.00	0.00	0.00	-500.00	0
<b>Total Quilt Show</b>	<b>\$ 0.00</b>	<b>-\$ 500.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>-\$ 500.00</b>	
Sales Tax	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	60
Special Events Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mask Project	28.48	0.00	154.07	0.00	0.00	0.00	0.00	0.00	0.00	182.55	100
Opportunity Quilt	0.00	218.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218.54	500
Postcard Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	142.46	142.46	300
<b>Total Special Events Expense</b>	<b>\$ 28.48</b>	<b>\$ 218.54</b>	<b>\$ 154.07</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 142.46</b>	<b>\$ 543.55</b>	
<b>Total Expenses</b>	<b>\$ 1,459.15</b>	<b>-\$ 43.45</b>	<b>\$ 2,164.51</b>	<b>\$ 1,706.20</b>	<b>\$ 1,382.53</b>	<b>\$ 95.09</b>	<b>\$ 2,295.80</b>	<b>\$ 1,481.24</b>	<b>\$ 296.24</b>	<b>\$ 10,837.31</b>	
<b>Net Operating Income</b>	<b>\$ 2,626.47</b>	<b>\$ 2,354.47</b>	<b>-\$ 256.51</b>	<b>\$ 756.80</b>	<b>\$ 170.89</b>	<b>\$ 1,228.91</b>	<b>-\$ 1,431.60</b>	<b>-\$ 1,155.24</b>	<b>\$ 9.49</b>	<b>\$ 4,284.70</b>	
Other Income											
Interest Income	3.39	3.50	3.50	3.39	3.50	3.39	3.51	3.51	3.17	30.86	50
<b>Total Other Income</b>	<b>\$ 3.39</b>	<b>\$ 3.50</b>	<b>\$ 3.50</b>	<b>\$ 3.39</b>	<b>\$ 3.50</b>	<b>\$ 3.39</b>	<b>\$ 3.51</b>	<b>\$ 3.51</b>	<b>\$ 3.17</b>	<b>\$ 30.86</b>	
<b>Net Other Income</b>	<b>\$ 3.39</b>	<b>\$ 3.50</b>	<b>\$ 3.50</b>	<b>\$ 3.39</b>	<b>\$ 3.50</b>	<b>\$ 3.39</b>	<b>\$ 3.51</b>	<b>\$ 3.51</b>	<b>\$ 3.17</b>	<b>\$ 30.86</b>	
<b>Net Income</b>	<b>\$ 2,629.86</b>	<b>\$ 2,357.97</b>	<b>-\$ 253.01</b>	<b>\$ 760.19</b>	<b>\$ 174.39</b>	<b>\$ 1,232.30</b>	<b>-\$ 1,428.09</b>	<b>-\$ 1,151.73</b>	<b>\$ 6.32</b>	<b>\$ 4,315.56</b>	