

COASTAL QUILTERS GUILD BOARD MEETING: June 16, 1993

Guild president, Barbara Maxwell, called the board meeting to order at 7:35 p.m. in her home office. Present were 16 members: Barbara, Zetta, Audrey, Lee, Linda E., Suzy, Eve, Rob, Laura, Jane M., Barbara Davis, Mary Vandenberg, Bonnie B., Jan Inouye, Norah, and Diane Hawkins. Minutes of the last board meeting were read and approved.

**Business**

The workshop with Setsuko Segawa went okay. We were fortunate to have Lucille Honda to translate for us. As a means of thanking Lucille, we will give her a complimentary workshop with Jane Manasse.

Mary Vandenberg reported that we are still waiting to hear from the state on our incorporation status. As Mary is our Nominating committee this year, she polled those present, asking "Who would like to serve again next year?" Barbara Maxwell - no as president, perhaps help the treasurer; Bonnie - yes; Barbara Davis - no to refreshments but will help with telephoning; Audrey - yes to sales table and will help Jan; Lee - no, but Sherry Root will do door prizes (we need a welcoming person); Linda E. - no as librarian but will do Welcoming; Jan - no; Zetta - no; Suzy - no; Laura - no; Mary will continue working on incorporation and help the treasurer; Jane -OK to satellites but ask someone else first; Norah - no.

Norah suggested that at the Changing of the Board, the old Board and new Board go out to dinner or meet in a small group to discuss our duties. We will consider this later.

The Board members presented a baby quilt to Laura Alarid to welcome her daughter, Sarah, who is due in July. Zetta Hanna served as chairman for the construction of the quilt.

Jan Inouye reminded us that there is a Planning Meeting to discuss a possible Museum Show for 1995 at 7:30 p.m., June 23, at her house.

We got no new volunteers to help with the **phone** committee. Jan suggested that perhaps we let this committee die. It was agreed, that starting now, we will call only newcomers and only for their first six months. Diane and her committee will call for July and notify all that this is their last call. Members of her committee will now be on Welcoming and should be at the door to greet newcomers.

Again, we got no volunteers to handle the Fourth of July at Stow House. After discussion, Suzy Carter moved and Jan seconded that we dispense with activities at Stow House for this year. Passed. Jane Manasse will notify Stow House of our decision.

Jan Inouye brought up the subject of **In-House Workshops**. To clarify the issues involved and to see that our teachers get the respect that they deserve, Jan has drawn up some guidelines for teachers plus a model contract. Jan does not want two workshops in the same month. There was much discussion on this issue. Finally, a poll decided that our policy will be to have only one

workshop per month, with a minimum of 12 sign-ups. All endorsed Jan's guidelines and model contract.

Jan's new method of sign-ups for workshops is liked by all.

Linda Estrada reported that the back of the room is really getting too crowded for the library. Several possibilities were discussed. First, we will put chairs the other way again. We will move the refreshments out to the patio (there are outlets there for the coffee pot). Norah will ask Grant House about putting Sarah outside. Suzy Carter moved and Audrey Damsky seconded, that we dispense with food and have drinks only. Passed after amended to except our Christmas Party. The Library will be in the back corner.

Laura Alarid gave the Treasurer's report: Our beginning balance on April 1, was \$3911.50 (plus our Show account of \$6052); our ending balance is \$4226.91.

Suzy said that if we have money, shouldn't we consider mailing the newsletter? \$600 was budgeted for this. We will consider this at a later meeting.

The question was raised, Should we change the date for the Board meeting again? No decision was made except to be sure that IF there is a new Program Chairman and IF there is a change in meeting night, then the new Chairman must contact all the coming speakers and change their dates!

Bonnie reported that the Guild will get credit for the Newsletter's being printed on unordered heavy stock.

Norah asked people to sign up for dinner with Margaret Peters. Her subject for our program is "Smithsonian Adventures." A kit is supplied for the workshop (an angel pattern, called "Long may she wave"). Norah has had no reply yet about the purple pants missing from the Hoffman collection.

Norah reported that for our Quilt Books Fair in August, Chaucers will give us a discount, depending on how many we sell. We will also get discounts from Betty's on quilting books. Norah will need cashiers in August.

Norah read a letter she had written to Dennis Powers at the Museum about our proposal for a plaque or sign for the Museum Quilt. Dennis replied that he liked the proposal and has passed it along for further action.

Audrey Damsky reported that the cups we want will cost more: 144 cups for \$405, including shipping, or \$2.81 per cup. It was agreed to order the cups. They will be shipped to Barbara Maxwell.

At a later date, we will reassess where we are at mid-year.

Norah announced that John Reeve will do a Quilt Show of antique quilts at Ridley-Tree as a benefit for the Art Museum. Show will be in May, 1994.

The meeting was adjourned at 9:45 p.m.

ZMH/6-17-93

*Zetta Hanna*

**Guidelines for In-House workshop teachers:**

1. Please submit a description of your workshop that includes techniques that will be taught and what a student can expect to reasonably finish and a student supply list. This should be sent to: Jan Inouye, 124 N. Salinas, Santa Barbara, 93103.

\*I would recommend sending these as soon as possible so I can have them on file for scheduling whenever there is an open date.

2. The guild pays in-house teachers \$200. If we do not fill the class with a minimum of 12 sign-ups within a month of the class, we will notify you of a cancellation and attempt to work out another time.

3. Most workshops will have to be scheduled on Wednesdays or Thursdays at the Goleta Community Center. An occasional Saturday date can be arranged but they are rarely available. I will contact you as soon as we can schedule a date. Sign-ups for your workshop will be two months before actual date class is given (Example: If your class is to be given in July, sign-ups will be May and June).

4. Be prepared to show a sample and talk to the guild members about your workshop on the month(s) of sign-up.

5. Please notify me if there will be extra supply costs (e.g. dyes or special tools required for each student to purchase) or pre-made kit fees involved. We will need to add this price on top of our regular workshop fee. Pre-made kit fees should remain in the \$5.00 range.

6. Special equipment needs (e.g. quilt frames or projector) can be arranged if notified in advance.

7. *length of workshop should not exceed 6 hours.  
or be shorter than 4 hours.*

The guild is happy to support our members in sharing their special talents and skill with each other. If you are interested in offering a workshop of interest to quilters, please see attached guidelines and return the following information to Jan Inouye.

IN-HOUSE WORKSHOP INFORMATION SHEET

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

**WORKSHOP:** (Title and description)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUPPLY LIST** required by students:(can use separate sheet)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Special Materials (or Pre-made Kit) Fee:** \_\_\_\_\_

Description of materials (or kit): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**EQUIPMENT And/Or SET-UP REQUESTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Return to **Jan Inouye, 124 N. Salinas, Santa Barbara 93103**

On receipt of completed In-House information sheet, you will be notified as soon as we can schedule your workshop.

-----  
*Do not fill below this line:*

Date received:

Date/Time scheduled:

Location: