

## Coastal Quilters Guild

Board Meeting, Samarkand Craft Room

September 18, 2003

Present: Susan West, Kathy Laabs, Betty Kelley, Penny Odom, Karin Cooper, Joyce Ball, Susan Carty, Wanda Livernois, Laura Nanna, Cynthia Manzer, Margaret Dear, Diane Eardley, Angela Moll, Robin Ruge and Judy Stanton.

Susan West called the meeting to order at 7:00. Betty Kelley raised some issues regarding the Freddie Moran workshop. It was felt that she was not our most successful teacher.

Robin Ruge reviewed future programs; the mystery guest in December will be Earlene Fowler. It was decided to have a teaser announcement in October. It was also decided to have her books for sale, but only the most recent book will be in hardcover, all others in paperback.

Karin Cooper discussed the Challenge, the meeting format will be altered slightly to accommodate voting and counting, etc. with a shorter 1<sup>st</sup> part and longer break. On a related note, Ranell and Grant House would both like to display the quilts in public. MOTION: Let the quiltmaker have the ultimate say, but approve display outside of the guild.

Susan West brought a note from Nola regarding scholarship, City College has suggested the amount be raised to \$1,000, but it would be difficult to open it up to more than one department. The board will take this under advisement and defer action until later.

Joyce Ball and Susan have brought to our attention that the job descriptions may be out of date. Copies of the official descriptions were passed out; members will amend them and bring them back for the Board to review. The transitional meeting will be at Susan's house in December, they need to be ready for then.

Cynthia Manzer and Kathy Laabs reported the final tally for the peri-natal babies' project was 112. Cynthia will pursue a hospice project.

Susan Carty raised the issue of advertisements in our newsletter. Questions as to legalities, type of ads and amounts arouse, samples of other newsletters were passed out. Discussion will be continued.

We received a letter and donation from a "Joan Meyers" in Zetta's memory. The money is accepted and a thank you will be sent.

Meeting adjourned at 8:20.

Respectfully Submitted, Penny Odom, Secretary.

2003 Coastal Quilters Guild Budget

2003 Budget Incom	2003 Budget	January	February	March	April	May	June	July	August	September	Oct   Totals
Advertising										\$ 10.00	
Botique											
Bags/T-shirts/Pins	1,500.00	\$ 248.85	\$ 175.00	\$ 174.00	\$ 151.00	\$ 288.00	\$ 156.00	\$ 168.00	\$ 156.00	\$ 156.00	\$ 1,486.85
Door Prizes	7,000.00	\$ 5,535.00	\$ 1,487.50	\$ 350.00	\$ 60.00	\$ 315.00	\$ 315.00	\$ 168.00	\$ 50.00	\$ 96.00	\$ 7,893.50
Member Dues/Visitors											
Library	200.00										
Miscellaneous	3,000.00	\$ 478.00						\$ 270.00	\$ 1,581.95	\$ 254.00	\$ 1,118.00
Opportunity Quilt			\$ 13,013.05						\$ 116.00		\$ 13,013.05
Quilt Show		\$ 8.02	\$ 7.34								\$ 15.36
Savings Interest	200.00										
Silent Auction	5,000.00										
Workshops	5,700.00	\$ 570.00	\$ 570.00	\$ 1,155.00	\$ 395.00	\$ 665.00	\$ 465.00	\$ 630.00	\$ 715.00	\$ 50.00	\$ 5,165.00
% of sales		\$ 88.85									\$ 138.85
Tax Refund			\$ 10.00								\$ 12.50
Total Income	18,100.00	\$ 6,928.72	\$ 15,262.89	\$ 1,679.00	\$ 606.00	\$ 933.00	\$ 936.00	\$ 1,068.00	\$ 1,747.95	\$ 1,283.50	\$ 28,853.11

2003 Budget

Item/Category	2003 Budget	January	February	March	April	May	June	July	August	September	Oct   Totals
Administrative Costs	300.00										
Bags/T Shirts											
Botique	165.00	\$ (116.91)	\$ (15.03)	\$ (56.75)			\$ (114.74)		\$ (119.95)		\$ (291.44)
Block of the Month											
CPA Fees	300.00										
Challenge	400.00		\$ (161.59)				\$ (24.51)				\$ (255.06)
Charitable Donations	150.00		\$ (400.00)								\$ (400.00)
Community Quilts/Project	50.00										
Door Prizes	50.00	\$ (28.40)		\$ (28.40)					\$ (37.00)		\$ (93.80)
Equipment	1,800.00	\$ (150.00)	\$ (150.00)	\$ (150.00)	\$ (150.00)	\$ (150.00)	\$ (150.00)	\$ (150.00)	\$ (150.00)	\$ (150.00)	\$ (1,350.00)
Facility Rental/Expenses	200.00										
Historian	100.00										
Hostess June Meeting	450.00										
Insurance	500.00										
Library	400.00	\$ (24.52)	\$ (25.85)	\$ (446.95)							\$ (497.32)
Membership	200.00										
Miscellaneous	4,500.00		\$ (1,037.82)	\$ (167.54)			\$ (1,081.25)		\$ (10.00)	\$ (511.15)	\$ (2,797.76)
Newsletter	1,000.00						\$ (475.79)	\$ (42.90)			\$ (518.69)
Opportunity Quilt	13,500.00	\$ (1,414.25)	\$ (1,063.45)	\$ (1,700.00)	\$ (3,282.60)		\$ (949.80)			\$ (1,579.00)	\$ (9,969.10)
Programs/Workshops											
Quilt Show	100.00										
Refreshments	500.00	\$ (500.00)		\$ 146.42			\$ (16.35)				\$ (16.35)
SCCQG Guest Travel/Du	500.00	\$ (43.00)	\$ (43.00)	\$ (43.00)	\$ (43.00)	\$ (43.00)	\$ (86.00)	\$ (43.00)	\$ (43.00)	\$ (43.00)	\$ (1,000.00)
Scholarships	550.00										
Storage Locker											
Transfer M/M											
Total Expenses	28,716.00	\$ (2,277.08)	\$ (2,896.74)	\$ (2,646.22)	\$ (13,585.49)	\$ (50.00)	\$ (2,561.59)	\$ (1,751.04)	\$ (359.95)	\$ (2,283.15)	\$ (18,361.26)

**Guild Financial Statements**  
**For the month of**  
**Sep-03**

	<b>Money</b>	<b>Marke</b>	<b>Quilt Show</b>	<b>Checking</b>
<b>Beginning Balance:</b>	\$ 21,197.84	\$ 100.00		\$ 6,539.42
<b>Income:</b>				
Opportunity Quilts				\$ 254.00
Door Prizes				\$ 156.00
Membership				\$ 96.00
Workshop				\$ 715.00
Pins				
Advertizing				\$ 10.00
Interest Income	\$ 13.07			
Other-Zetta				\$ 50.00
Library				
Other-Zetta				\$ 2.50
<b>Total Income</b>				<b>\$ 1,283.50</b>
<b>Expenses</b>				
Rob				\$ (50.00)
Margaret Dear - Program room rental				\$ (60.00)
Freddy Moran - Program				\$ (1,519.00)
Franchise Tax Board-Tax Return				
Orex				\$ (511.15)
St Andrews Church-rent September				\$ (100.00)
San Marcos Storage rent September				\$ (43.00)
<b>Total Expenses</b>				<b>\$ (2,283.15)</b>
<b>Previous Month ending balance checking:</b>				\$ 6,539.42
<b>Income:</b>				\$ 1,283.50
<b>Transfer from Money Market to Checking</b>				
<b>Expenses:</b>				\$ (2,283.15)
<b>Checking Account Balance:</b>				<b>\$ 5,539.77</b>
<b>Money Market Account:</b>	\$ 21,210.91	\$ -		<b>\$ 21,210.91</b>
<b>Quilt Show Account:</b>		\$ 100.00		<b>\$ 100.00</b>
<b>Total Assets:</b>				<b>\$ 26,850.68</b>