

CQG Board Meeting
1/21/21 2:00 p.m. via Zoom

The meeting was called to order at 2:02 by Karen Pickford, President.

Attendees: Marsha Greiten, Bee Saunders, Sue, Wuertz, Sue Orfila, Pamela Holst, Rosana Swing, Mary Maxwell, Karen Pickford, Nancy Butterfield, Diana Hamilton, Darilyn Kisch

The minutes of the November and December Board and General meetings were approved.

Karen asked for Board Member Reports

- Karen Pickford, President – Overview
No overview, will be in meeting
- Susan Katz, VP Programs - Programs Update & Coffee Breaks (Pam Holst)
They announced the Mel Beach talk and workshop. There is still space available in the March workshop with Rose Parr on quilting ergonomics. Nancy Butterfield and Bee Saunders will do a workshop on the Saturday. April Workshop? Christina Comeli—How do I quilt this?
- Marcia Greiten, Treasurer - Treasurer's reports
Reports were sent via email. We are doing well. Expenses are lower than usual—just regular running expenses. Income \$524 from fabric sales. \$800 income for workshops. We are getting sign ups and payment for workshops.
- Sue Orfila, Membership - Membership report
Two new people this month Vickie Davis and Michelle Bonnet. We have 198 members. Michelle is already in two satellite groups. We do have some satellite members who are not Guild members.
- Nancy Butterfield - PR/Social Media Report
She sent emails to workshop participants for feedback. Nancy reported on feedback she solicits from time to time in the newsletter. Sent emails to people in last workshop. She has received positive reactions. She is considering an article in the newsletter to describe participants' reactions.

Nancy is planning a fundraising activity selling handmade postcards. She will continue to keep up on Instagram. She will be purchasing a bolt of facing material.

- Axxess Books - Sue Kadner
Via Karen because Sue has had surgery --\$210 net from sale of books. There is an administrative fee in addition to the cost of the book.
- Rochelle Schneider, Corresponding Secretary - Special correspondence
No report. Linda is keeping people in the loop for the opportunity quilt.
- Sue Wuertz, Parliamentarian re: election committee.
Karen mentioned that she is moving out of state and will not be able to serve as President next year. She asked that members consider volunteering for the presidency. There was some discussion about the procedure to list Board openings.

Sue Wuertz made a motion to extend the terms for three of our Board Positions: treasurer, program director, membership coordinator. The Election committee members are Bee Saunders, Carol Hart, and Joel Blumenthal. One new member is 18 years old! Carole Kennedy has noted interest in being Corresponding Secretary. Sue Orfila will continue on Membership if the motion is carried.

Report of the election committee:

- The elections committee has been meeting regularly since being convened in November.
- Elections committee contacted satellite leads, new members, and reviewed the directory for potential members to be recruited for Board positions and to chair Guild committees.
- Some members have emailed the Elections Committee confirming they would run for a position.
- The Election Committee is still following up on leads for potential candidates for Board positions
- Per the by-laws, the slate for the 10 Board positions to be elected will be announced at the April meeting and/or in an eblast.
- Ballots will be mailed out mid-May and results of the election will be announced by June 1.

The Election Committee is still following up on leads for unfilled Committee Chairs.

The following motion was approved.

MSA Blumenthal, Maxwell

Other committee positions filled so far are:

Opportunity Quilt- Sue Kadner, Sue Orfila

Doorprizes- Lynn Manchester
Sattelite Group Coordinator-Sam McIlraith
Refreshments-Mary Wenzell
Welcome Committee -Sue Wuertz

- Opportunity Quilt Discussion

Karen announced that we need a name for the Opportunity Quilt and the sales price.

There was a motion to sell tickets for \$5 each and 6 for \$20. **MSA Butterfield/Greiten**. Tickets sales will run from February/March to December. A motion to have the drawing on December 9 was approved **MSA Greitin/Butterfield**. Karen said the quilt will be available possibly for photography by February.

Ways to make the quilt visible to those interested. Ideas were discussed including front yards, merchants

It was suggested that a photo of the quilt be included with ticket packets. **MSA Greitin/Butterfield MSA**. Karen will send a photo of the quilt to Board Members.

Ideas for promotion/display/ticket sales were discussed. Businesses, private yard, library parking lot, drive by ticket sale at a home for members, library, combine with a fabric sale, etc. Sue O reminded the group that we have a Square account.

The makers of the Opportunity Quilt have been notified of the progress of the quilt.

Karen mentioned that there are some markings on the quilt. Linda Boynton de Sepulveda, who put the quilt together, will be notified.

- Diana Hamilton, Workshops

The February class does not have many applicants. Nancy will put it on Instagram. Nancy mentioned that some workshop attendees have said that they felt really welcome by all on the Zoom.

- Shelly Dixon – Acting Coastlines Editor
Newsletter deadline on Sunday.

- Community Projects

Carol Barringer left her sewing supplies to the Guild. Gradually the committee will go through the items. Some will be sold to make expenses for the Barringer Estate and the rest of the profits will go to the Guild. They are still requesting Fidget Quilts.

- Block of the Month (Kika did not attend)
- SCCQG
Rosana reported:
April 10,2021 will be a virtual Zoom meeting for 'Meet the Teachers'.
Presentations from Teachers about quilting that guild's can contract for their guild's workshops.
January 9,2021 meeting topic was "Zoom Meetup Pzazz" presented by Margarita McManus of Quilters Calendar. Samples of her ideas:Program meeting ideas: 1) Show & Tell - Members favorite collections; 2) UFO's - Members comment on what to do with them; 3) Scavenger Game - List items to find in member's background, e.g. 'Who has a Star Pattern Quilt?', during guild's Zoom meeting.
- We can post the Opportunity Quilt on the SCCQG website.
- She also suggested a name for the Opportunity Quilt. "Birds of a Feather Album Quilt" was suggested.

Issues of Importance

- Upcoming meetings
- Guild Brochure update
- Newsletter deadlines and articles - due Sunday, January 24, 2021.

Adjourned at 3:13 PM by Karen Pickford

Respectfully submitted (electronically) by:

Mary Maxwell, Corresponding Secretary

Coastal Quilters Guild, Inc

BALANCE SHEET

As of December 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
CD-120100-Comm West Bank	6,550.92
CD-124100-Comm West Bank	7,697.54
Checking - CommWest #xxxx979	0.00
Checking - CommWest#XXXX342	17,720.36
Total Bank Accounts	\$31,968.82
Other Current Assets	
CD-119804-CommWest	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$31,968.82
TOTAL ASSETS	\$31,968.82
LIABILITIES AND EQUITY	
Total Liabilities	
Equity	
Opening Balance Equity	0.00
Restricted Funds	0.00
Unrestricted Net Assets	25,067.12
Net Income	6,901.70
Total Equity	\$31,968.82
TOTAL LIABILITIES AND EQUITY	\$31,968.82

Coastal Quilters Guild, Inc

Profit and Loss by Month

July - December, 2020

Income	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Total	Budget
Amazon.com Smile	0.00	14.02	0.00	0.00	19.42	0.00	33.44	100.00
Donations Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Member Donations - Unrestricted	841.00	206.00	48.00	10.00	3.00	0.00	1,108.00	1,500.00
Member Donations--Special	50.00	190.00	95.00	0.00	0.00	0.00	335.00	200.00
Total Donations Income	\$ 891.00	\$ 396.00	\$ 143.00	\$ 10.00	\$ 3.00	\$ 0.00	\$ 1,443.00	
Fabric Sale	0.00	0.00	0.00	1,407.00	1,327.00	524.00	3,258.00	
Membership Dues	1,840.00	1,400.00	520.00	280.00	120.00	0.00	4,160.00	7,400.00
Newsletter & Directory Mailing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,240.00
Mailing Directories	22.00	16.00	10.00	6.00	4.00	0.00	58.00	70.00
Mailing Newsletter	45.00	45.00	45.00	30.00	30.00	0.00	195.00	180.00
Total Newsletter & Directory Mailing	\$ 67.00	\$ 61.00	\$ 55.00	\$ 36.00	\$ 34.00	\$ 0.00	\$ 253.00	
Special Events Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mask Making Project Sales	1,087.62	0.00	0.00	0.00	0.00	0.00	1,087.62	1,000.00
Opportunity Quilt Income	200.00	20.00	0.00	0.00	0.00	0.00	220.00	500.00
Total Special Events Income	\$ 1,287.62	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,307.62	
Workshops Income	0.00	420.00	1,190.00	730.00	50.00	800.00	3,190.00	4,600.00
Total Income	\$ 4,085.62	\$ 2,311.02	\$ 1,908.00	\$ 2,463.00	\$ 1,553.42	\$ 1,324.00	\$ 13,645.06	
Gross Profit	\$ 4,085.62	\$ 2,311.02	\$ 1,908.00	\$ 2,463.00	\$ 1,553.42	\$ 1,324.00	\$ 13,645.06	
Expenses								
Committee Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Challenge	0.00	21.80	105.00	0.00	0.00	0.00	126.80	200.00
Community Projects	0.00	0.00	259.80	0.00	0.00	0.00	259.80	1,400.00
Total Committee Expenses	\$ 0.00	\$ 21.80	\$ 364.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 386.60	
Membership Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Directory/Brochures, Copies & Software	0.00	0.00	198.45	0.00	181.13	0.00	379.58	600.00
Total Membership Expense	\$ 0.00	\$ 0.00	\$ 198.45	\$ 0.00	\$ 181.13	\$ 0.00	\$ 379.58	
Newletter Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Copies	12.57	11.83	12.57	30.36	0.00	14.09	81.42	180.00
Total Newletter Expense	\$ 12.57	\$ 11.83	\$ 12.57	\$ 30.36	\$ 0.00	\$ 14.09	\$ 81.42	

	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Total	Budget
Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dues and Subscriptions	0.00	149.90	0.00	0.00	0.00	0.00	149.90	200.00
Fees Admin/State/Bank	0.00	0.00	45.00	25.00	0.00	0.00	70.00	150.00
Fees PayPal/ Square	3.10	14.48	26.29	15.84	1.40	21.00	82.11	150.00
Insurance	0.00	0.00	604.50	0.00	0.00	0.00	604.50	540.00
PO Box & Postage	55.00	0.00	0.00	0.00	0.00	0.00	55.00	200.00
SCCQG	0.00	0.00	40.00	0.00	0.00	0.00	40.00	400.00
Storage	885.00	0.00	0.00	885.00	0.00	0.00	1,770.00	3,540.00
Treasurer	215.00	0.00	118.83	0.00	0.00	0.00	333.83	300.00
Total Operating Expense	\$ 1,158.10	\$ 164.38	\$ 834.62	\$ 925.84	\$ 1.40	\$ 21.00	\$ 3,105.34	
Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Coffeebreak Programs	200.00	100.00	200.00	100.00	0.00	0.00	600.00	1,000.00
July & December Programs	0.00	0.00	0.00	0.00	0.00	60.00	60.00	0.00
Lecture Fee	0.00	0.00	500.00	350.00	400.00	0.00	1,250.00	2,950.00
Rent - GVCC	0.00	-560.00	0.00	0.00	0.00	0.00	-560.00	650.00
Workshop Fee	0.00	0.00	400.00	300.00	800.00	0.00	1,500.00	3,600.00
Total Programs	\$ 200.00	\$ -460.00	\$ 1,100.00	\$ 750.00	\$ 1,200.00	\$ 60.00	\$ 2,850.00	
Quilt Show	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Facility Charges Showground	0.00	0.00	-500.00	0.00	0.00	0.00	-500.00	0.00
Total Quilt Show	\$ 0.00	\$ 0.00	\$ -500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -500.00	
Sales Tax	60.00	0.00	0.00	0.00	0.00	0.00	60.00	60.00
Special Events Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mask Project	28.48	0.00	154.07	0.00	0.00	0.00	182.55	100.00
Opportunity Quilt	0.00	218.54	0.00	0.00	0.00	0.00	218.54	500.00
Total Special Events Expense	\$ 28.48	\$ 218.54	\$ 154.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 401.09	
Total Expenses	\$ 1,459.15	\$ -43.45	\$ 2,164.51	\$ 1,706.20	\$ 1,382.53	\$ 95.09	\$ 6,764.03	
Net Operating Income	\$ 2,626.47	\$ 2,354.47	\$ -256.51	\$ 756.80	\$ 170.89	\$ 1,228.91	\$ 6,881.03	
Other Income								
Interest Income	3.39	3.50	3.50	3.39	3.50	3.39	20.67	50.00
Total Other Income	\$ 3.39	\$ 3.50	\$ 3.50	\$ 3.39	\$ 3.50	\$ 3.39	\$ 20.67	
Net Other Income	\$ 3.39	\$ 3.50	\$ 3.50	\$ 3.39	\$ 3.50	\$ 3.39	\$ 20.67	
Net Income	\$ 2,629.86	\$ 2,357.97	\$ -253.01	\$ 760.19	\$ 174.39	\$ 1,232.30	\$ 6,901.70	